

Accident & Incident Investigations

Duration:	6 hours
Time:	8:30 to 14:30
Venue:	INCON Health H/O, Durbanville or as per client request (on site)
Refreshments:	INCON Health: Light lunch and tea/coffee provided Client request: As per client
Who would attend?	Health & Safety Representatives
Course language:	English
Course material provided:	Handouts and stationery
Examination required:	Short Test
Dates for the year:	As per request
Max:	15 people

Contents:

1. Role of Health & Safety Representatives
2. Safety Committees
3. General Health, Safety and Environment
4. Safety in the Workplace
5. Legislative requirements
6. Accidents & Incidents
7. When to conduct an investigation
8. Have a plan
9. Incidents reportable to Dept of Labour
10. Conducting an investigation
11. Investigate the incident
12. What is a surface cause?
13. What is a root cause?
14. Report the findings
15. Take corrective action
16. Implementation and evaluation

